

## **KIRKBY-IN-CLEVELAND PARISH COUNCIL**

Clerk to the Council - Mrs Lynne Smith

**[kirkbyparishclerk@hotmail.co.uk](mailto:kirkbyparishclerk@hotmail.co.uk)**

## **Minutes**

Parish Council Meeting held in Kirkby Church Hall on  
12<sup>th</sup> September 2016 at 7.30p.m.

**Present:** District Cllr A Wake, Cllrs M Frew, R Tomlinson, A Scott, M Weighell  
Clerk L Smith

**Apologies:** County Cllr H Moorhouse, District Cllr S Dickins, Cllr T Seymour,  
PCSO P Lewis

**1.0 Declaration of Interest** Cllr Tomlinson for 6.2

**2.0 Minutes of the meeting held on 12<sup>th</sup> July agreed and signed by Cllr M Frew.**

**3.0 Police Report** – The Police were unable to attend but sent a report.

Since the last Parish Council meeting there had been no reports of **auto crime** or **criminal damage**.

### **Burglaries**

4/09/2016 - Sam Turner & Sons on Ellerbeck Court was burgled. 6 males and 3 vehicles were involved. The yard and building were broken into and power tools were stolen. 3 males have been arrested and further enquiries continue.

### **Thefts**

23/08/2016 – A petrol strimmer, a large car battery and a bag of assorted electrical items were stolen from the Waste Disposal site on Ellerbeck Court. Further enquiries continue.

### **Suspicious Activity**

11/09/2016 - A resident of Hill Road reported that on the previous day at approx. 19.00 hours 3 youths climbed over the rear garden fence of the property and knocked on the door asking if any work was required. The youths were given words of advice by the resident.

26/08/2016 – At approx. 17.00hrs, following a call from a business owner on Ellerbeck Court, 3 males were stop searched in the area after they were found acting suspiciously.

County Cllr Wake stressed that people should be encouraged to report any suspicious activity as the police does require that any incidents are reported.

NY Police has introduced a new service called North Yorkshire Community Messaging. It is a free system that lets people in North Yorkshire and around the City of York register to receive the latest crime notifications and community news in their neighbourhood.

"The information and intelligence that we receive from members of the public can be absolutely crucial in preventing and detecting crime and anti-social behaviour, so the more people that join Community Messaging, the safer North Yorkshire will be.

## **4.0 Matters Arising**

4.1 Defibrillator – The funding of £700 for the installation and cost of the case has been requested from the Locality Budget at NYCC. Mr D Jones of York Ambulance Service is to be contacted regarding advice as to the best positioning of the defibrillator near to the Church Hall.

4.2 Use of Church Hall as an emergency temporary refuge - A list of key holders is to be circulated once the church's insurers have been informed.

4.3 Vulnerable residents – protocol. A list of relevant emergency telephone numbers has been circulated to all the Parish Cllrs.

4.4 Fingerpost – A letter of thanks is to be sent to Mr Peter Hoey for all his hard work in restoring the fingerpost.

4.5 Speeding through village – A letter from NY Police has been received confirming that the speed of vehicles on Busby Lane is higher than the speed limit of 30mph. The data has highlighted issues suitable for enforcement and this is now being monitored and assessed by NY Police for action. Any enforcement will be undertaken at times identified by the data. Clerk to report concerns regarding speeding in both directions on the section of road from the crossroads towards Stokesley for action. Concern was expressed about the number of cyclists (and the possible road safety issues) coming through the village especially on Saturdays/Sundays.

4.6 Traffic problems on Station Road - ongoing

4.7 Village Tidy Up Session -15/10/16 and maintenance of village greens. Cllr Tomlinson is to ensure a sufficient supply of black bags; and will contact Streetscene. Cllr Scott has the gilets and brushes etc. Mr J Hugill is to be contacted regarding the dustbins. A letter is to be sent out asking residents to remove vehicles.

The shrubs and trees on the green beyond the Church Hall need trimming back. The green near the Church is looking better. Some hedges are encroaching on to the pavements. The Parish Council would like to thank the church ground maintenance group for their efforts in maintaining the church yard.

A resident had requested that some hedges up Hill Road be cut a little lower. However hedge cutting is the responsibility of the farmer and under the Stewardship Scheme hedges have to be 2metres high.

Cllr Weighell commented that restricting the verge cutting to 1 metre appeared to have resulted in an increase in flowers.

Residents are reminded to look out for Himalayan Balsam (a very intrusive plant) near ditches, streams and rivers.

4.8 Meetings - Stokesley and Villages Community Partnership - 7th September, 2nd November, 7.30 p.m. SDCCA Offices - M. Frew – Kirby Bank Trod has been added to the Community Plan. Cllr Frew was informed that the shop/Post Office Great Broughton can be registered as a Community Asset and this information is to be passed on to Gt,Broughton Parish Council.

Western Area Forum, 13th October 7.15 p.m. Coxwold Village Hall. – Cllr M Weighell to attend.

Parish Liaison Meeting 17th November, 7.00 p.m. Stone Cross, Northallerton - Cllr R Tomlinson - to attend

4.9 HDC Local Plan for development policies to 2035 - report of meeting held 28th July 2016 – Cllr M. Frew attended on behalf of the Parish Council. A list of proposed sites is to be prepared and forwarded to HDC along with the Parish Council's comments. Areas to be put forward as “green spaces” were identified and a list of these will be sent to Hambleton District Council

4.10 Fracking in the Teesside Basin – No proposed fracking at present. Cllr Weighell is to continue to liaise with Mr D Hugil from NYMNP.

4.11 Freedom of Information Scheme – ongoing.

## 5.0 Planning Applications

5.1 16/01853/FUL Revised design for the alterations and extensions to existing dwelling (original design approved under reference 15/00990/FUL 24<sup>th</sup> September 2015 at Holiday Cottage, 1 Dromonby House, Kirkby in Cleveland, North Yorkshire by Mr & Mrs T Weston. – As the Parish Council have concerns Regarding this application, District Cllr Wake was requested to recommend that it not be a delegated decision but go to the planning committee.

## 6.0 Planning Decisions

6.1 16/00872/FUL – Change of use from annexe to separate dwelling at Moo Lodge, The Meadows, Kirkby Lane, Kirkby In Cleveland, North Yorkshire TS9 7AQ by Mr & Mrs Emmerson **GRANTED**

6.2 15/02246/FUL - Demolition of buildings, construction of 5 dwellings with associated access, garaging and parking and private amenity space and change of use of part of the land from agricultural to domestic, change of use of part of The site from agricultural to allotments, change of use of part of the site from agricultural to recreational, keeping and grazing of horses and construction of one stable building as per amended plans received by Hambleton District Council on 18th December 2015 and 9th February 2016 Land and Buildings at rear of Kirkby House Farm Hill Road, Kirkby in Cleveland North Yorkshire by Mr & Mrs R Holmes-Smith – **GRANTED**

The PC was concerned that in the Officers Report there was no confirmation that the hedge and verge would be reinstated and that there should be a condition of public lighting. Following the representation by the Parish Council at the Planning Committee on 18<sup>th</sup> August these items have now been included in the conditions of the Decision Notice.

6.3 16/01344/FUL Proposed alterations and extension to front of dwelling house at Waingarth, Busby Lane, Kirkby in Cleveland, North Yorkshire, TS9 7AW by Mrs L Passman - **GRANTED**

It had been noted that there was some building activity at the caravan site up Hill Road. The PC will monitor the situation.

The PC is aware that some stone buildings have been demolished at Manor Farm, Hill Road. Clerk to check with Hambleton District Council Planning Department whether planning permission is required for this kind of work.

A lengthy discussion followed, as an email had been received by Cllr Frew from Mr Holmes-Smith regarding 6.2. He indicated that there were to be some

possible changes to the proposed development which may alter the plans that have already been passed by HDC but the Parish Council were not aware of. As a result of this email the PC are requesting further guidance from HDC Planning Department.

The meeting closed at 11.00pm but not all points had been discussed so an continuation meeting was arranged for 19<sup>th</sup> September 2016.

The Parish Council reconvened at Appleton House at 7.30pm on 19<sup>th</sup> September 2016.

Present; Cllrs M Frew, R Tomlinson, A Scott Clerk L Smith

Apologies Cllrs T Seymour, M Weighell

The meeting continued with 6.2 – the PC was concerned that the proposed changes to this application by individuals rather than the one person developing the site as an integral whole could extend the project considerably, with the consequent extra disruption for residents. Cllr Frew is to ascertain from HDC the possible ramifications of these proposed changes.

## **7.0 Finance**

### 7.1 Payments made

- i) E Heavyside - Grass cutting – 3 grass cuts - £105
- ii) Cleveland Corrosion - £1200 (Fingerpost)
- iii) Insurance - Zurich Municipal - £164.27 Change of company and increase due to new government taxation.
- iv) E Heavyside – 2 grass cuts - £70
- v) Parochial Church Council – Hire of Church Hall - £60
- vi) Clerks salary and expenses - £225

### 7.2 Payments approved

- i) Extra ink cartridges & paper (clerk)
- ii) Noticeboard
- iii) Grass cutting

### 7.3 Audit approved and put on noticeboard.

## **8.0 Correspondence**

8.1 Hambleton Update - Green waste charges – no information yet as to when these charges will be introduced. It was noted that there has been an increase in fly-tipping, with people putting their waste into bins at the roadside after they had been emptied. It was agreed to put a notice in the Church Newsletter about this.

Action Plan – this is not considered appropriate for a small parish like ours.

Dog warden service – noted for if we have any dog-fouling problems.

Gypsies, Travellers and Travelling Show People - Response due 23/09/16. Clerk to respond that the Parish Council is pleased that this policy is being proposed.

Council Tax Reduction Scheme - response due 2/10/16. Clerk to make response as agreed at the meeting.

Street naming and numbering – It was agreed that the Parish Council would like some input when the name for the new development behind Hill Road is being decided.

8.2 NY Police - email address request – All Cllrs agreed to their email addresses being passed to NY Police.

8.3 Property Name Change on Station Road - The Bungalow to Acacia Cottage

8.4 RAF Leeming - Increased Aircraft Activity – Notification put on noticeboard.

9.0 Matters arising since the agenda were produced

9.1 NYMNP Local Plan Reply by 18/11/16

9.2 Clerks and Councils Direct (9.1 & 9.2 circulated to Parish Cllrs)

9.3 Footpath diversion – It was noted that the line of the current footpath is incorrectly drawn. Contact is to be made with NYCC footpath office to request that this be corrected before the Parish Council makes a decision on this proposed diversion.

10.0 Date of next meeting Monday October 24th 2016 at 7.30pm in the Church Hall