

KIRKBY-IN-CLEVELAND PARISH COUNCIL

Clerk to the Council - Mrs Lynne Smith

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Minutes

Parish Council Meeting held in Kirkby Church Hall on
8th June 2015 at 7.30p.m.

Present: Cllrs M.Frew, T.Seymour, R.Tomlinson, M.Weighell, District Cllrs
A.Wake, S.Dickins Clerk L.Smith

Apologies: County Cllr H.Moorhouse, PC L.Kyle

1.0 Declaration of Interest - Cllrs T.Seymour, R.Tomlinson in 4.4

2.0 Minutes of the meeting on 27th April and 20th May 2015 were agreed and signed by Cllr M. Frew.

3.0 Police Report – PC Kyle sent a written report. Since 25/4/15 the following crimes have been reported -

- i) 2/4/15 a report of damage to the rear offside light of a parked, unattended vehicle.
- ii) 14/5/15 Two males with dogs had entered private land. The males were located and given words of advice as requested by the landowner.
- iii) 1/6/2015 A report was made with reference to a suspicious male in the area. Police attended and a male was taken to a more suitable location.
- iv) 2/6/15 A report was made detailing a suspicious male in the area from the previous day. It is suspected that the male was the same as the previous report. Residents are reminded once again to keep outbuildings safe and secure at all times.

4.0 Matters Arising

4.1 Potholes on Station Road, Stokesley- These have now been filled in.

4.2 Kirby Bank Trod – Details of the Trod were outlined to District Cllrs Dickins and Wake. Following discussions between NYCC and NYMNPA the Parish Council recommended a full ban on all vehicles in both directions.

4.4 Kirby House Farm – A long and detailed discussion followed. One resident had expressed a concern to a Parish Cllr, following the public presentation in respect of the possibility of the public footpath being moved, which may affect her privacy, should the development go ahead. The Parish Council cannot make any decisions in this matter until a planning application has been made.

4.5 Review of the clerk's expenses – It was decided that the expenses should be increased to £45 per quarter from 1st July 2015.

4.6 Election expenses – It was agreed that the election expenses be paid annually over the next 4 years.

4.7 District Cllr Dickins requested that any local couple who were to be celebrating their 60th wedding anniversary to contact the Parish Council.

4.8 It would be wise for village residents to be made aware of the correct procedure on the use of the defibrillator.

4.9 The proprietor of the Black Swan is to be asked if a sign, stating that the

defibrillator is inside, may be placed on the outside wall.

5.0 Planning Applications

5.1 15/00990/FUL Proposed extension and alterations to 1 Dromonby House, Kirkby in Cleveland, North Yorkshire, TS9 7AP for Mr T Weston.

Cllr Frew read out the Parish Council's comments to Hambleton District Council in response to the application. Mr Weston responded that he wished the holiday cottages be integrated into the house and that the barn would be demolished and become a garden. He clarified that the gate is not locked and neighbours have access for maintenance of gutters and drains. Mr Weston had wanted the holiday cottage status removed and the property become one house but this was not specified in the application he made. It was agreed that the planning department at Hambleton District Council would guide Mr Weston through the application process. During the heated discussion a Parish Cllr was offended by certain remarks made by Mr Weston, for which he apologised. This apology was duly accepted.

6.0 Planning Decisions

6.1 15/00138/FUL Proposed alterations and change of use of public house to café and offices at Station Hotel, Station Road, Stokesley, North Yorkshire TS9 7AB - PERMITTED

7.0 Finance

7.1 Payments made

- i) Parish Council contribution to Great Broughton playground- £356
- ii) E.Heaviside £70

7.2 Payments to be approved

- i) Insurance – Parish Council Block Insurance Scheme. The clerk to email Hambleton District Council for reminder.
- ii) Grass cutting

7.3 Audit - The Finance Officer gave the following report.

- i) The Accountancy Statement was accepted by the Parish Council
- ii) No bank reconciliation was required
- iii) VAT is to be claimed back in a 5 years block.

The Annual Governance Statement was signed by the Chair and the Clerk

8.0 Correspondence

8.1 Western Area Forum – Wednesday 15th July 2015 at Chop Gate Village Hall is to be attended by Cllr M Weighell on behalf the Parish Council.

8.2 Parish Liaison Meeting – Cllr Frew attended and reported –

- i) This area is one of the healthiest.
- ii) Residents should be made aware of the importance of the flu jab and be encouraged to have one.

9.0 Any Other Business

9.1 The clerk is to request an update on planning application 09/02509/FUL The Black Swan.

9.2 Waste Service – With effect from February 2016 a new waste service is to be introduced with the addition a new bin for further sorting.

9.3 A bus service survey is to be carried out shortly

9.4 The Local Village Plan Review should be taking place in summer 2017

9.5 The next Parish Liaison Meeting is to take place on Thursday 19th November.

9.6 **A.Scott/C.Scott ?** is to be invited to co-opt on to the Parish Council.

10.0 Date of next meeting Monday 20th July at 7.30pm in the Church Hall

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